



GEO CARE AUSTRALIA PTY LTD

APPLICATION FOR EMPLOYMENT

DATE: _____

LOCATION APPLIED FOR: _____

POSITION APPLIED FOR: _____

FULLTIME () PART-TIME () CASUAL () TRAINEE ()
(Please tick)

SURNAME: _____ FIRST NAME/S: _____

GENDER: Male Female

MARITAL STATUS: Married Defacto Single

RESIDENTIAL ADDRESS: _____

_____ POST CODE _____

POSTAL ADDRESS: _____

(If Different) _____

_____ POST CODE _____

PHONE (HM): _____ (BUS.): _____ (OTHER): _____

DATE OF BIRTH: _____ PLACE OF BIRTH: _____
(TOWN/COUNTRY)

NATIONALITY: _____

Aboriginal Torres Strait Islander

CITIZENSHIP: Australian Citizen Naturalized Australian

 Permanent Resident Working Visa

 Other

GEO CARE AUSTRALIA PTY LTD IS COMMITTED TO THE DELIVERY OF QUALITY SERVICES, OFFERS EXCELLENT CAREER OPPORTUNITIES AND IS AN EQUAL OPPORTUNITY EMPLOYER

APPLICANT INFORMATION

1. If you have submitted a resume with this application do not complete this section. If you have not submitted a resume please list all employment for the past five (5) years beginning with your present job or last job held. If you need additional space, continue on a plain sheet of paper.

Employer: _____

From: _____ To: _____

Address: _____ Phone: _____

Position/Job Duties: _____

Salary: _____

Reason For Leaving: _____

Employer: _____

From: _____ To: _____

Address: _____ Phone: _____

Position/Job Duties: _____

Salary: _____

Reason For Leaving: _____

Employer: _____

From: _____ To: _____

Address: _____ Phone: _____

Position/Job Duties: _____

Salary: _____

Reason For Leaving: _____

2. GEO Care Australia Pty Ltd must provide a 24 hour-a-day, 7 days per week service. Are you available to work whatever schedule is necessary to help us meet our Corporate objectives and obligations? YES [] NO []

If no, what shifts or days are you available? _____

3. Do you hold a current Driving Licence YES [] NO []
If yes, what type/class of license? _____

Licence Number: _____ State of Issue: _____

Expiry Date _____

4. Are you currently employed? YES [] NO []
- If yes, may we contact your employer? YES [] NO []
 Please provide a contact person and telephone number:

5. Circle highest School grade completed:
 1 2 3 4 5 6 7 8 9 10 11 12
6. Do you have tertiary qualifications? YES [] NO []
- If yes, please give details: _____

7. Have you been dismissed, or asked to resign from employment? YES [] NO []
- If yes, employer: _____ Date: _____
 Reason: _____

8. Do you have pre existing injuries? YES [] NO []
- If yes, please give details: _____

9. Except for a minor driving offence, have you ever in any State or Territory in Australia or elsewhere -
- a) been charged with an offence YES [] NO []
 b) pleaded guilty to an offence YES [] NO []
 c) been convicted of an offence; or YES [] NO []
 d) had an offence proved against you? YES [] NO []
- If you answered YES to any of the above please provide full details -

10. Are you prevented from lawfully becoming employed in this country because of your visa or immigration status? YES [] NO []

11. Have you been granted a military or government security clearance? If yes, level of clearance: YES [] NO []
When and from whom was it granted? _____

12a. Do you have any special job skills or qualifications that may be relevant to the position for which you are applying? If so, please describe:

12b. Do you speak a language other than English? If so, please state:

13. Name three persons you would nominate as referees from previous employers who are not related to you.

Employer	Name	Address	Phone Number
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

14. In your own handwriting below, outline your reason for wanting to become an employee of GEO Care Australia Pty Ltd:

UNDERSTANDINGS AND AGREEMENTS

1. The duties and requirements for the position for which I have applied have been clearly outlined and are understood.
2. To the best of my knowledge I certify that I have not / or do not suffer from any illness or injury that would affect my ability to perform the duties for the position for which I have applied.
3. I understand that any misrepresentation, falsification or omission of this application shall be sufficient reason for refusal or dismissal of my employment. I hereby authorise investigation of all matters contained in this application and agree that if the results of such investigation are not satisfactory, any offer of employment made by or employment with GEO Care Australia Pty Ltd or any subsidiary hereinafter referred to may be terminated immediately. I agree to conform and adhere to the rules and regulations of GEO Care Australia Pty Ltd. Further, I understand and agree that this application and any other materials I may receive are not intended to be, nor shall be construed to be an offer of employment, and that my employment and compensation may terminate with or without notice, at any time, at the discretion of either GEO Care Australia Pty Ltd. or myself.

Signature of Applicant: _____ Date: _____

AUTHORISATION

I hereby authorise GEO Care Australia Pty Ltd
to conduct a criminal history check on my background.

Signature of Applicant: _____ Date: _____

Print Name: _____

NOTES FOR APPLICANTS

Please ensure your completed application is submitted with copies of the following supporting documentation:

- Drivers Licence
- Birth Certificate
- Work Rights in Australia documentation (if applicable)
- Resume (if applicable)
- Recent Work and/or Character References

FOR OFFICE USE ONLY

Security check completed: () Yes () No Interviewer: _____

Satisfactory () Unsatisfactory () Name: _____ Initial: _____

Date: _____

Comments: _____

Signed:

(Investigating Officer)

Supervisor:

Name:

Position:

Title:

Starting Date:

Date:

Starting Salary: